

## **BULLETIN BOARDS and YOUTH DISPLAY WALLS**

The Mount Prospect Public Library affirms Article 1 and 3 of the American Library Association's Library Bill of Rights:

Article 1 "Materials should not be excluded because of origin, background, or views of those contributing to their creation"

Article 2 "Materials should not be proscribed or removed because of partisan or doctrinal disapproval"

The purpose of the library bulletin boards and display walls is to provide a place to post local, regional and community information with the first priority being Mount Prospect. Youth Services wall and bulletin boards may be used to post creative works by students or children. Commercial information will not be posted unless it is of artistic, educational or cultural value to the community at large. All items must be of community wide interest and compatible with library usage.

Library bulletin boards and display wall are the domain of the Library.

Materials posted must be approved by Library and will be posted by Library staff.

The Library does not endorse the beliefs or viewpoints of the topics which may be the subject of bulletin board. The Library does not accept responsibility for ensuring that all points of view are represented in a single display.

Reservations for a specific date(s) may be taken for Main Library bulletin board and display wall in the Youth Services Department at the discretion of youth staff.

### **Guidelines:**

#### **Main Library:**

- General materials may be dropped off at the Registration Desk for consideration and will be given to Head of Registration for approval.
- Young adult (teen), job/career, youth, genealogy materials may be dropped off to the attention of the librarian in charge of the respective bulletin board.
- Size of material greater than 8-1/2" by 14" will be posted only if space allows.
- Materials will be posted for two weeks or until the deadline. Items may be posted earlier if sufficient space is available. At the discretion of staff, items may be posted for a longer period of time but not to exceed one month.

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### **South Branch:**

- The size of the bulletin board is approximately two feet by three feet. Size of material for posting is limited to no greater than 8-1/2" by 11".
- General materials for posting may be submitted at the Library Service desk and will be given to South Branch Coordinator for consideration and approval.
- Library information has first priority. Approved community materials will be posted until deadline or earlier if space is available, at the discretion of South Branch Coordinator. No item may be posted for longer than one month.