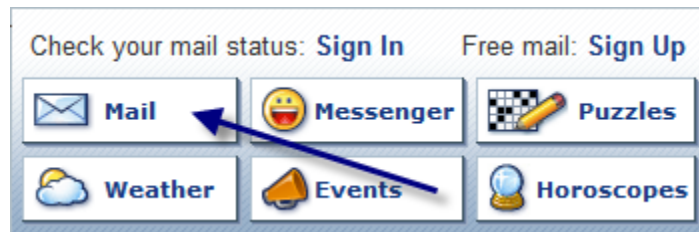


# Creating an Email Account

Using **YAHOO!**

1. Go to Yahoo (type [www.yahoo.com](http://www.yahoo.com) in the address bar of your browser, hit Enter Key)
2. Click on the Mail Icon



3. On the right side of the screen, click on **Sign Up for Yahoo!** button

A screenshot of the Yahoo! sign-in/sign-up options. It features a yellow button labeled "Sign up for Yahoo!" and a "Sign in" button. A blue arrow points to the "Sign up for Yahoo!" button.

4. Fill out registration form (all 4 parts)

A screenshot of the Yahoo! registration form. It is divided into four numbered parts highlighted in purple: 1. Personal information (Name, Gender, Birthday, Location, Postal Code); 2. ID and password (Yahoo ID and Email, Password, Re-type Password); 3. Security questions (Alternate Email, Security Question 1 and 2, Your Answer); 4. CAPTCHA (Type the code shown). The form also includes a "Create My Account" button and a "Cancel" button.

## Part 1

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**1. Tell us about yourself...**

My Name

Gender  ▾

Birthday  ▾

I live in  ▾

Postal Code

**Provide basic information** about yourself, you must be 18 years or older in order to not have a monitored password.

## Part 2

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**2. Select an ID and password**

Yahoo! ID and Email  @  ▾

Password  Password Strength

Re-type Password

**Select Yahoo ID** – Your Yahoo ID will be the address others will use to send email to your Yahoo account (example: john1234@yahoo.com)

*If someone has already chosen your ID, you will be asked to choose another. Try adding a number or an underscore (john1234smith or john\_smith1234). You may want to avoid using nicknames if you intend to share this email address with potential employers.*

**Select password** – The password should be something you can easily remember and should be kept confidential so others cannot read your mail.

## Part 3

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3. In case you forget your ID or password...

Alternate Email

1.Security Question - Select One -

Your Answer

2.Security Question - Select One -

Your Answer


**Choose 2 security questions and type in the answers** – This information is only used to verify your identify **if** you forget your ID or password.

## Part 4

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Just a couple more details...

Type the code shown



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Do you agree?  I have read and agree to the [Yahoo! Terms of Service](#) and [Yahoo! Privacy Policy](#) , and to receive important communications from Yahoo! electronically.

I have also read and agree to the [Mail Terms of Service](#).

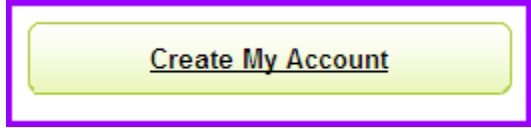
For your convenience, these documents will be emailed to your Yahoo! Mail account.

**Verify your registration by entering the code shown on your screen** (This will be different every time and for everyone creating an account). Type the letter/number combination in the box **exactly** as you see it.

Read the "Terms of Service" agreement and, if you accept the terms, click on the checkbox that you agree.

# Finish

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Click **Create My Account** button to end the process. You NOW have your own email account!

## Notes:

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