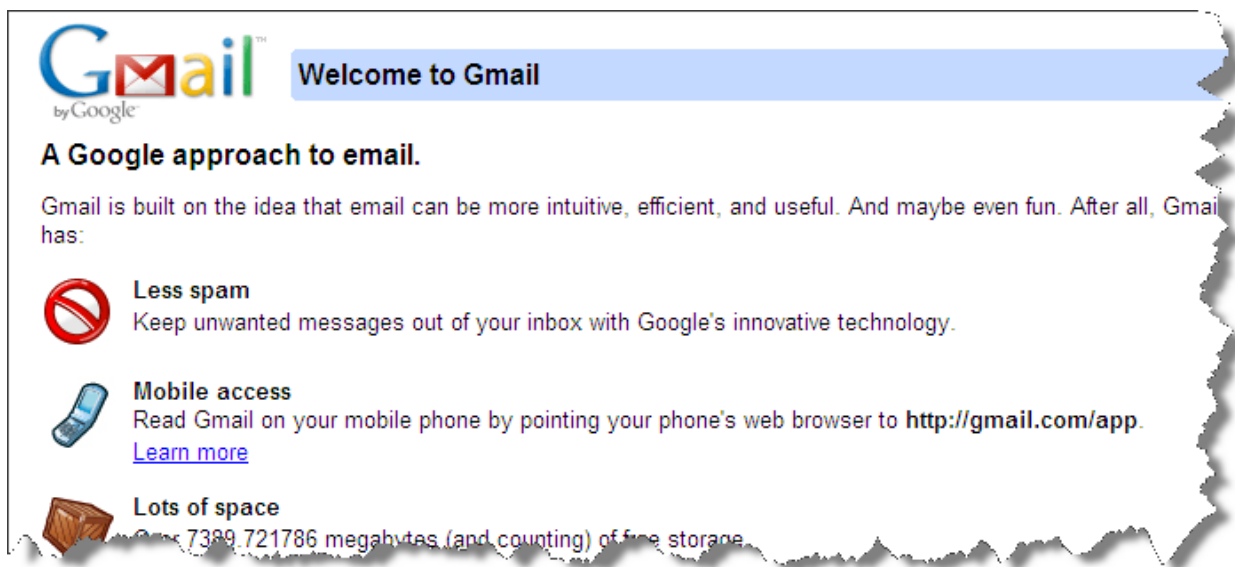


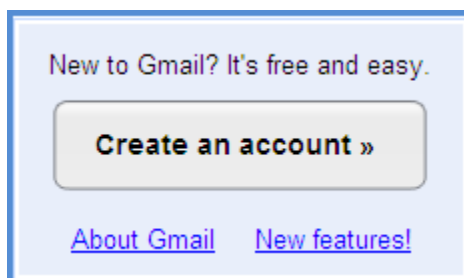
# Creating an Email Account



1. Go to Gmail (Google Mail) (type [www.gmail.com](http://www.gmail.com) in the address bar of your browser, hit Enter Key)



2. On the right side of the screen, click on **Create an account** button



3. Fill out registration form (all 4 parts!)

**Create a Google Account - Gmail**

Change Language: English

**Create an Account**

Your Google Account gives you access to Gmail and other Google services. If you already have a Google Account, you can [sign in](#).

**Get started with Gmail**

1. **First name:** [input field]

2. **Last name:** [input field]

3. **Desired Login Name:** [input field] @gmail.com

4. **Choose a password:** [input field] (Minimum of 8 characters in length)

**Security Questions:** [input field]

**Address:** [input field]

**Location:** [input field]

**Send Verification:** [input field]

**Terms of Service:** [input field]

By clicking on "I accept" below you are agreeing to the [Terms of Service](#) and the [Privacy Policy](#).

## Gmail Registration Form

### Part 1

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**Get started with Gmail**

First name:

Last name:

Desired Login Name:  @gmail.com  
Examples: JSmith, John.Smith

**Provide your name and select your Login Name** -- Your Login Name will be the address others will use to send email to your Gmail account (example: [john1234@gmail.com](mailto:john1234@gmail.com))

Be sure to click the **check availability!** button

*If someone has already chosen your ID, you will be asked to choose another. Try adding a number or an underscore (john1234smith or john\_smith1234). You may want to avoid using nicknames if you intend to share this email address with potential employers.*

2

### Part 2

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Choose a password:  [Password strength:](#) \_\_\_\_\_  
Minimum of 8 characters in length.

Re-enter password:

Stay signed in

Creating a Google Account will enable Web History. Web History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. [Learn More](#)

Enable Web History.

**Select password** – The password should be something you can easily remember and should be kept confidential so others cannot read your mail.

## Gmail Registration Form

### Part 3

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Security Question:	<input type="text" value="Choose a question ..."/>
	If you forget your password we will ask for the answer to your security question. <a href="#">Learn More</a>
Answer:	<input type="text"/>
Secondary email:	<input type="text"/>
	This address is used to authenticate your account should you ever encounter problems or forget your password. If you do not have another email address, you may leave this field blank. <a href="#">Learn More</a>
Location:	<input type="text" value="United States"/>

**Choose your security question and type in the answer** – This information is only used to verify your identify **if** you forget your ID or password. You may also use a Secondary email address.

**Choose your Location** – the default is United States.

3

### Part 4

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Word Verification:	Type the characters you see in the picture below.
	
	<input type="text"/> &
	Letters are not case-sensitive

**Verify your registration by entering the code shown on your screen** (This will be different every time and for everyone creating an account). Type the letter/number combination in the box as you see it.

## Gmail Registration Form

# Finish

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**Terms of Service:**

Please check the Google Account information you've entered above (feel free to change anything you like), and review the Terms of Service below.

With Gmail, you won't see blinking banner ads. Instead, we display ads you might find useful that are relevant to the content of your messages. [Learn more](#)

[Printable Version](#)

Google Terms of Service

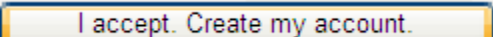
Welcome to Google!

1. Your relationship with Google

1.1 Your use of Google's products, software, services and web sites (referred to collectively as the "Services" in this document and excluding any services provided to you by Google under a separate

By clicking on 'I accept' below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).

I accept. Create my account.

Read the "Terms of Service" agreement and, if you accept the terms, click on 

You NOW have your own Gmail account!

### Notes:

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